



SELF STUDY REPORT

FOR

1st CYCLE OF ACCREDITATION

ANJABIT SINGH COLLEGE

BIKRAMGANJ, ROHTAS, BIHAR

802212

www.ascollegebikramganj.org

Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

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1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

A.S. College, Bikramganj (Rohtas) is one of the prestigious and oldest constituent unit under Veer Kunwar Singh University, Ara, Bhojpur (Bihar), established in 1957, whose foundation was laid by Late Nepal Singh, who came from a poor farmer family of Dhawan village, of Bikramganj sub-division, Rohtas, as a single donor to this institution. The name of Nepal Singh always stands apart and taken with deep respect because of his work in establishing educational institutions of repute.

The college is imparting education in Arts and Science up to Degree levels along with PG teaching in History & Economics in the faculty of Arts. The college is also running B.C.A. course under vocational/professional program. The college has well equipped science laboratories, fully computerized OPAC – enabled central Library, Smart Class Rooms, ICT – based learning resources, Wi-Fi Internet connectivity, separate common rooms and toilets for boys and girls and Divyang Library. The newly constructed Women Hostel with all the basic facilities has been recently inaugurated. The college has a unit of NSS to educate and serve the society to impart social responsibilities.

In 1976, it has become a constituent unit of Magadh University, Bodh Gaya subsequently gained recognition by the UGC under section 2(f) and 12(B) in 1983. On separation and establishment of Veer Kunwar Singh University, A. S. College become part and constituent unit of VKSU, Ara in 1992. Since then A. S. College has grown by many folds and nowadays college is a well known educational body in Bikramganj, Rohtas district and offering various courses in Science, Arts, Humanities and Computer Science at UG and PG levels. A.S. College is one of the reputed institutions which is well administered and offers good infrastructure, facilities and excellent academic activities in Rohtas district which is in the state of Bihar and this college excels not only in Academic activities but also in Extra-curricular activities and in Sports too. Students graduated from this college are placed in top level reputed Govt., PSUs and Private organizations. We have all the inbuilt infrastructure and excellent facilities to pursue academic studies and Research.

Vision

The vision of our college is to infuse a spirit of full commitment and devotion at the mental and moral level among our students to be good citizens of the country and to serve the society for better tomorrow as enshrined with our motto “TAMSO MAA JYOTIR GAMYA”

Mission

The mission of our college is to provide quality education and equal opportunities to all by developing modern infrastructure and academic ambience.

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

- Multiple building to accommodate academic activities.
- Highly qualified, experienced and innovative minded teaching faculty.
- Availability of land for future infrastructural development.
- Well structured and functional science laboratories.
- Considerable IT infrastructure
- Well organized, automated and Web – OPAC enabled Central Library.
- Introduction of one UG level vocational courses, namely, BCA, and its successful orientation and smooth running.
- Got awarded prestigious “Best Group of College - 2015”, by Education Council of India.

Institutional Weakness

- The college is facing huge dearth of permanent teachers. There is big gap between the sanctioned posts and filled posts in every department of the college. Some of the department has no permanent teachers and academic activities of such departments are entirely dependent on guest teachers.
- We face extreme financial problem to organize, conduct any sorts of program, seminar and social development programs. The in-house fund generation is very low that restrict us to implement new innovative ideas and develop resources.
- Our college needs more ICT infrastructure for the sustainable academic activities.
- We have no research infrastructure and activities in the college due to lack of permanent teachers, financial deficiencies and non-availability of PG courses in most of the streams.
- Lack of Boys hostels
- No inter – disciplinary courses.
- Insufficient MoUs’/Linkage for Research and Placement

Institutional Opportunity

- Since college is situated on the border line of town and rural area, we may start a few short- time modular courses on farming, plantation and agricultural based courses.
- The academic environment is changing over the year and research work is in one of the most vital factor in education. Therefore, we may establish Research Center to start the research activities.
- We can start a proper industrial interface and sign MOU to provide learning and employment opportunity to the students.
- We can also start special training to our faculty members conducted by NCERT, NCTE, Academic Staff Colleges, and Central Universities.
- We may enrich the medical and transportation facilities for the learners and staff.

Institutional Challenge

- Management of student teacher ratio is a big challenge for college administration. The academic and administrative activities are greatly affected due to acute shortage of teaching, administrative and technical staff since longer period.
- It is huge challenge for our teachers to communicate with the students in English language as they mostly belong to the distant rural areas where native tongue (Bhojpuri) is mostly spoken.
- Start of special training for the teachers in reputed organization, universities and institute of National

Importance requires University and State Govt. level liaison with the training providers. We can only send proposal.

- There is no role in the design and development of Syllabi and Curriculum. This creates dissatisfaction to the Teaching Faculty. The syllabus design, redesign as per the existing need is also a major challenge for the college administration.
- In each Panchyat, District Board, Assembly and Parliamentary Election, the college premises are occupied by the District Administration for longer period of time. During election, the academic and administrative activities are completely stopped.

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

Our college is a co-educational hub and a constituent unit of V. K. S. U., Ara, offers 15 (Fifteen) degree courses under the Science, Arts and 02 (two) PG Degree courses under Arts stream. In 2007-08, the college has added one vocational degree course, i.e., BCA, as a response to emerging needs of the industry and the society. The College follows a proper curriculum planning and implementation strategy. The practices such as preparing and maintaining teaching plan, academic diary, record keeping of daily lecture and lab tasks, assignments, test papers, seminars, curriculum feedback etc. help imparting of knowledge better and effective transaction of the curriculum. The college follows the Academic Calendar released by the affiliating University. Each working department of the college prepares detailed Course – Wise lesson plans and execute within the deadline as per the University Calendar. An efficient tutorial system is functioning in the College that includes class room lectures, audio-visual aid, question – answer sessions, paper based exercise, oral exercise, unit test and surprise tests. The college has sufficient number of ICT devices and latest equipment to cater the ICT need of the Teaching, Staff and student during class room lectures. The college is also planning to develop digital course contents in Science Stream. The Institution is completely computerized at academic and administrative level. We also invite eminent personalities, retired teachers and expert of different subject areas to deliver their lectures to the students. Since A. S. College is a constituent unit of V.K.S.U., Ara, the college has no direct role in design and development Syllabus of different courses, but time and again we give suggestion to the University Academic Council regarding the modification of syllabus and hence we indirectly play a relevant role in the design and development of the syllabus. We encourage our students to take part in extra-curricular activities by participating in NSS, Sports, Cultural Activities, Debates etc. to inculcate social and physical health awareness. Department level Educational Seminar and Workshops are also organized for the benefits of the student in Academic Curriculum.

Teaching-learning and Evaluation

The primary strength of the college lies in their healthy teaching environment, experienced faculties, innovating teaching aids and more than 200 teaching days per year. The fact helped the faculties to cover more or less the whole assigned curriculum. Modern methodology of delivering lectures using LCD projectors along with traditional method of Black and White boards was adopted as a primary teaching-learning procedure. The lecture notes are provided well in advance before addressing the lectures. Practical methodologies such as visit to different historical places, museums, model villages are generally adopted for better learning process. The fully automated, OPAC enabled Library is available for the students and teachers to get easy and efficient access of books, magazines, journals and other course materials. Extra emphasis on value-based education is laid by organizing talks on Human Rights, Communal Harmony, National Integration, Social Abuses,

Superstitions, Drug & Alcoholic Addiction, and Environmental Awareness etc. The session begins with distribution of academic calendar and stipulated syllabus to the learners. In practice, some effective mode of evaluation was also complemented the traditional examination mode. This includes performance in classes through surprise class-tests, performance in the departmentally organized extempore talks on selected topics. This assessment system is harmoniously integrated with the performance in various extra-curricular activities, extension programmes and service-oriented schemes such as the NSS. The performance of the teachers is also assessed by the yearly feedbacks received from the outgoing students.

Feedbacks are collected by the parents to assess our academic excellence and major initiatives are taken to improve our performance. Sometimes students' feedbacks are also assessed by the IQAC to improve the quality teaching of our college. We are facing extreme dearth of permanent teaching faculty in almost all the departments for a long time. In spite of that the college management arranged some guest teachers including retired teachers from the college and the University to manage the consistent teaching and learning process. The present Principal Dr. S.S. Bhaskaram has taken keen interest in this regard and directed all the departments to appoint guest and visiting faculties so that timely delivery of curriculum could be done.

Research, Innovations and Extension

We are very much concerned in creating an eco-friendly ambience in our college campus. We have taken various eco-friendly measures to sustain our planet from the environmental threats. We have installed Rain-water Harvesting system to save water and Vermi-compost Pit to make organic fertilizers. Solar Lights are used for Wi-Fi in our campus. Besides these initiatives, we make our students aware of the climate change and promote them to use eco-friendly initiatives such as- go green campus, no horn zone, etc.

Green India Mission, Patna has done a Green Audit in our college in December 2108 and given an excellent grade to our campus. However, NSS unit and departmental effort keep the campus clean, green and eco-friendly by adopting various cleanliness and plantation programs inside campus.

College adopts turn on the electrical, electronic and computing resources only while they are in use. Rest of the time these machines/equipments are kept turned off. Classrooms are designed in such a way that does not need lighting at day hours. CFL/LED bulbs are in practice.

Efforts are made by institution to minimize the use of plastics, petroleum products and charcoal. ACs and fridges are used only when required. Campus beautification and plantation is done at regular intervals. Non-biodegradable materials are disposed properly.

Infrastructure and Learning Resources

A. S. College has multiple multistoried buildings for lecture hall, Science and Arts laboratories, separate girls and boy's common rooms, gymnasium, girls hostel, staff rooms, and chambers for administrative officers and HODs. The class rooms of the college are ICT enabled and LCD projectors are available to all the working departments. Each department of the Science stream is equipped with well structured, advanced and operational laboratory. Computer Applications department has established a large capacity computer lab with sophisticated hardware and software configuration, well equipped Language Lab (01 Teachers Console & 16 Students Console), Swayam Lab cum ICT Lab.

The whole college campus is under surveillance of CCTV and the Principal and other administrative staff regularly monitors the happenings of college to maintain the discipline, regulation and keep a vigil eye over the external unsocial elements. The college has a fully computerized and OPAC enabled central library with reading rooms. The college library is equipped with more than 25000 books (3000 titles) of Science and Arts stream with sufficient number of journals, CDs, monthly and quarterly magazines and reference material. The college students and teachers also use INFLIBNET and the online course material, information, research papers and thesis material that are freely available over the Internet. The colleges provide easy access of the course material through its campus Internet Connectivity. The college provides easily accessible safe drinking water to each building through the installed RO systems to the students, teaching and non-teaching staff. However, the hand pumps are also installed at different points throughout the campus for this purpose. A playground is also available for the students with sufficient numbers of outdoor sports items such as footballs, cricket items, volleyballs, net, etc. First Aid room is available inside the college campus with nourishing personnel. Medical and Dental checkups are also conducted regularly. However, on emergency the Govt. Hospital and Private nourishing homes is available within the two kilometre from college premises. Recently established Divyang Library, Student Information and Counselling Cell and Placement Cell are has also started to work at initial level and having plans to extend them in coming days.

Student Support and Progression

For the convenience of the learners, the college publishes an informative and updated prospectus every year. The prospectus provides almost all the information related with admission procedures, subject combination offered, fee structure, administrative structure and faculties. Scholarship schemes for the economically and socially backward students are available as per the rules laid down by the state and central government. There is also administrative and financial provision of reduction in tuition fee for extremely economically deprived and destitute students. Students at A. S. College are given full time access of books, Internet connectivity, and other available learning resources to provide them continuous learning environment. The college has also developed “Divyang Library” for Differently Abled Students. There is a Proctorial Board that looks after the matter of discipline, rules and regulation, ragging – free campus and other protocols defined for the educational institution. One 15 KV, eco-friendly and noise free digital generator and one 5 KV generator are available for constant electricity supply throughout the college. Various seminars, workshops, quiz contest, debate, short – term projects, etc are organized for the overall development of the student and college community. We also follow the proper reward system to encourage the student to participate in these academic activities. The Student Information and Counselling Cell, Grievance Redressal Cell and Placement Assistance Cell are also active to provide proper information and guidance, job search and placement. The college administration also organise Research Oriented Training and exchange MoU’s and Linkage with others Institutions & Organization to provide quality education and placements. We also organize tour to visit the industrial sites, manufacturing units, religious and social place to learn and earn hands on experience. Our Alumni Cell has taken multiple initiatives to approach the alumni of our institution for the purpose of get-together meet and sharing their experience to our students so that they could feel proud of being the part of this esteemed college.

Governance, Leadership and Management

Our College has a proper administrative structure as per the rules defined by the affiliating V.K.S.U., Ara for its smooth and efficient functioning. The college administrative structure includes head of the institution who functions as a leader of the college and has active participation in almost all the areas of college management. The Proctor and its board members are usually selected from teaching faculties and work in the college to

maintain discipline inside the college campus and implement necessary rules framed by the University and State Govt. We have recently established IQAC in the college whose coordinator and members keep strict vigilance over quality education and infrastructural facilities. The IQAC plans, proposes and implements the new ideas and work-plan for the betterment of the educational and infrastructural quality. Various committees are also framed and established in the college consisting of two to three members to manage and implement plans, rules and their proper investigation in terms of physical and financial matters. The financial administration of the college is managed by the Bursar and head of the Institution. However, some necessary financial power is also decentralized in terms of contingency to the heads of different working departments. The official and technical staffs are also involved in the proper governance and management of the college wherever necessary. At the top, the College Administration is governed by the Chancellor of the Universities, Bihar, V.K.S.U., Ara and Deptt. Of Higher Education, Bihar. Any sort of rule, notification, academic planning, agenda, updation of syllabus, admission process and financial regulations are implemented in the college by the concerned authority.

Institutional Values and Best Practices

A. S. College follows and implements various plans, schemes, habits, and techniques for the better academic, environmental, social, health and financial environment. Proper hygiene is maintained throughout the campus, plantation inside and outside the campus, development of Eco-park, adoption of energy conservation techniques, waste management, and Carbon neutrality are some of the major heads covered by this institution. The teaching faculty also uses several techniques and teaching procedures and methods to deliver the course contents to the students. Use of ICT infrastructure for the audio-visual mode of course content transaction is also gradually prevailing with limited resources. The College regularly organizes programmes and seminar for health, social and cultural benefits. A number of such programmes are organized every year related to Health Awareness, Community Awareness, Career Development, Self Entrepreneur, Contemporary issues, etc. The NSS wing of the college is actively engaged in organizing above program both inside and outside the campus. The NSS wing consists of a head and several volunteers to plan organize and deliver such schemes. We have initiated two best practices entitled “Development of IT Savvy Human Resource” and “An Approach to Minimize Social Evils and Uplift of Living Standard in Rural Slum Areas” to cater the needs of the rural students.

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	ANJABIT SINGH COLLEGE
Address	Bikramganj, Rohtas, Bihar
City	Rohtas
State	Bihar
Pin	802212
Website	www.ascollegebikramganj.org

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal(in-charge)	S. S. BHASKARAM	06185-9431023723	9431023723	06185-223925	ascollegeiqac@gmail.com
IQAC / CIQA coordinator	Anil Kumar	06185-9818397335	9818397335	06185-9386741484	anilmath97@gmail.com

Status of the Institution	
Institution Status	Constituent

Type of Institution	
By Gender	Co-education
By Shift	Regular Day

Recognized Minority institution	
If it is a recognized minority institution	No

Establishment Details	
Date of establishment of the college	28-08-1957

University to which the college is affiliated/ or which governs the college (if it is a constituent college)

State	University name	Document
Bihar	Veer Kunwar Singh University	View Document

Details of UGC recognition

Under Section	Date	View Document
2f of UGC	16-06-1983	View Document
12B of UGC	16-06-1983	View Document

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)

Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
No contents				

Details of autonomy

Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?	No
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Recognitions

Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	Bikramganj, Rohtas, Bihar	Semi-urban	3.068	6039

2.2 ACADEMIC INFORMATION

NAAC

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BA,English	18	Intermediate	English	111	99
UG	BA,Hindi	18	Intermediate	Hindi	83	11
UG	BA,Urdu	18	Intermediate	Urdu	54	33
UG	BA,Sanskrit	18	Intermediate	Hindi	10	4
UG	BA,History	18	Intermediate	English + Hindi	690	679
UG	BA,Political Science	18	Intermediate	English + Hindi	450	195
UG	BA,Psychology	18	Intermediate	English + Hindi	544	344
UG	BA,Philosophy	18	Intermedaite	English + Hindi	20	3
UG	BA,Economics	18	Intermediate	English + Hindi	236	147
UG	BSc,Physics	18	Intermediate Science	English + Hindi	304	300
UG	BSc,Chemistry	18	Intermediate Science	English + Hindi	296	290
UG	BSc,Mathematics	18	Intermediate Science	English + Hindi	345	335
UG	BSc,Botany	18	Intermediate Science	English + Hindi	35	30
UG	BSc,Zoology	18	Intermediate Science	English + Hindi	69	67
UG	BCA,Computer Science	18	Intermediate Science	English + Hindi	40	15
PG	MA,History	24	B.A. History	English + Hindi	160	155
PG	MA,Economics	24	B.A. Economics	English + Hindi	60	53

Position Details of Faculty & Staff in the College

Teaching Faculty												
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	1				3				42			
Recruited	1	0	0	1	3	0	0	3	5	0	0	5
Yet to Recruit	0				0				37			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				6			
Recruited	0	0	0	0	0	0	0	0	6	0	0	6
Yet to Recruit	0				0				0			

Non-Teaching Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				39
Recruited	25	2	0	27
Yet to Recruit				12
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Technical Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	4	0	0	4
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	1	0	0	3	0	0	2	0	0	6
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	3	0	0	3

Temporary Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	2	0	0	2
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	4	0	0	4

Part Time Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties					
Number of Visiting/Guest Faculty engaged with the college?	Male		Female		Total
	3		1		4

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
PG	Male	93	0	0	0	93
	Female	115	0	0	0	115
	Others	0	0	0	0	0
UG	Male	1640	16	0	0	1656
	Female	1020	12	0	0	1032
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years

Programme		Year 1	Year 2	Year 3	Year 4
SC	Male	258	195	190	326
	Female	126	60	45	107
	Others	0	0	0	0
ST	Male	23	20	19	28
	Female	11	10	7	17
	Others	0	0	0	0
OBC	Male	910	866	843	1154
	Female	660	512	382	797
	Others	0	0	0	0
General	Male	274	237	207	241
	Female	239	192	163	226
	Others	0	0	0	0
Others	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
Total		2501	2092	1856	2896

3. Extended Profile

3.1 Program

Number of courses offered by the institution across all programs during the last five years

Response: 17

File Description	Document
Institutional Data in Prescribed Format	View Document

Number of programs offered year-wise for last five years

2017-18	2016-17	2015-16	2014-15	2013-14
4	4	4	4	4

3.2 Students

Number of students year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
2896	1856	2092	2501	1595

File Description	Document
Institutional Data in Prescribed Format	View Document

Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
1753	1428	1428	1428	1428

File Description	Document
Institutional data in prescribed format	View Document

Number of outgoing / final year students year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
1522	1514	1863	1689	1168

File Description	Document
Institutional Data in Prescribed Format	View Document

3.3 Teachers

Number of full time teachers year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
9	10	10	10	10

File Description	Document
Institutional Data in Prescribed Format	View Document

Number of sanctioned posts year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
46	46	46	46	46

File Description	Document
Institutional data in prescribed format	View Document

3.4 Institution

Total number of classrooms and seminar halls

Response: 12

Total Expenditure excluding salary year-wise during the last five years (INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
89	76	86	98	72

Number of computers

Response: 62

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1 The institution ensures effective curriculum delivery through a well planned and documented process

Response:

Anjabit Singh College adopts an academic calendar in conformity with the academic calendar of Veer Kunwar Singh University, Ara. The various academic departments of the institution plan their own course of action and teaching allotment according to the faculty strength with regard to the University syllabi within the time frame. Moreover, academic committee and IQAC observe and evaluate the various academic strategies and their progress for every department of the institution. the stipulated academic calendar is strictly followed to the tune with the prescribed curriculum for each course approved by the University.

At the beginning of each academic session, the Principal convenes a meeting of the Teachers' Council to implement the general principles and guidelines of how to pursue academic calendar. then the broad principles are determined in the meeting of the academic sub-committee by default, and the Principal superintends the process of the academic sub-committee as laid down by the University to deploy the same to each department with a close eye on feasibility and convenience. each department sets up its routine in such a way that the curriculum is distributed automatically without impairing the academic interest of anybody concerned.

Our Institution implements the following strategies, plans and techniques to ensure effective curriculum delivery:

- The syllabus in each department is divided into small units and unit-wise lesson plans are created. the lecture is delivered in the class room as per the lesson plan designed by the Central Time-Table Committee.
- Induction programme is also organised for the fresher to make them aware of the academic activities of the whole session.
- IQAC monitors the course curriculum and their effective implementation and also provides valuable suggestion for its simplicity and effectiveness. Any discrepancy, if found by IQAC, is immediately reported to the HOD of the concerned department.
- The course content is delivered through Audio – Visual mode from time to time using LCD Projector and Language Lab.
- Reinforcement of course contents is executed by adopting revision classes, doubt clearance session and delivery of special lectures.
- The effectiveness of curriculum delivery to the students is also monitored through the test – papers, exercise and question – answer session in each department.

Despite the mentioned strategies and techniques, our teachers focus on the overall development of the students by imparting moral values in them so that they could become a sensible human being and prove themselves a great asset for their nation.

1.1.2 Number of certificate/diploma program introduced during the last five years**Response:** 2**1.1.2.1 Number of certificate/diploma programs introduced year-wise during the last five years**

2017-18	2016-17	2015-16	2014-15	2013-14
1	1	0	0	0

File Description**Document**

Details of the certificate/Diploma programs

[View Document](#)**1.1.3 Percentage of participation of full time teachers in various bodies of the Universities/ Autonomous Colleges/ Other Colleges, such as BoS and Academic Council during the last five years****Response:** 10.2**1.1.3.1 Number of teachers participating in various bodies of the Institution, such as BoS and Academic Council year-wise during the last five years**

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	1

File Description**Document**

Details of participation of teachers in various bodies

[View Document](#)**1.2 Academic Flexibility****1.2.1 Percentage of new Courses introduced out of the total number of courses across all Programs offered during last five years****Response:** 0**1.2.1.1 How many new courses are introduced within the last five years****File Description****Document**

Details of the new courses introduced

[View Document](#)

1.2.2 Percentage of programs in which Choice Based Credit System (CBCS)/Elective course system has been implemented**Response:** 25

1.2.2.1 Number of programmes in which CBCS/ Elective course system implemented.

Response: 1

File Description**Document**

Name of the programs in which CBCS is implemented

[View Document](#)**1.2.3 Average percentage of students enrolled in subject related Certificate/ Diploma programs/Add-on programs as against the total number of students during the last five years****Response:** 0.7

1.2.3.1 Number of students enrolled in subject related Certificate or Diploma or Add-on programs year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
55	30	0	0	0

File Description**Document**

Details of the students enrolled in Subjects related to certificate/Diploma/Add-on programs

[View Document](#)**1.3 Curriculum Enrichment****1.3.1 Institution integrates cross- cutting issues relevant to Gender, Environment and Sustainability, Human Values and Professional Ethics into the Curriculum****Response:**

Our Institution imparts human values, environmental consciousness and sustainability and professional ethics through multiple courses/initiatives which are the integral part of our academic curriculum.

- **Gender Sensitization:** Gender sensitization is a core issue of any society which needs a Gender equity in a progressive society. We have Psychology Honours paper in B.A. which deals with the Gender problems in human behaviour. Our Institution is very much concerned for Gender Awareness and has constituted a Gender Sensitization Cell which continuously monitors Gender discrimination issue in our college. The Cell time and again conducts various programmes on

Gender Awareness in which students are encouraged to participate and speak their mind on the role of each Gender in our society.

- **Environment and Sustainability:** Environmental threat is one of the global issues which our Institution is also concerned about it. We have General Environment Studies Paper in B.A./B.Sc-III which makes our students aware of the value of eco-system. We have taken various eco-friendly measures to sustain our planet from the environmental threats. We have installed Rain-water Harvesting system to save water and Vermi-compost Pit to make organic fertilizers. Solar Lights are used for Wi-Fi in our campus. Besides these initiatives, we make our students aware of the climate change and promote them to use eco-friendly initiatives such as- go green campus, no horn zone, etc.

Human Values and Professional Ethics: Human values are one of the vital parts of any education system. “If a person, after his education, has not been able to inculcate humane values, then he/she is a total waste”, said by Gandhiji. We have B.A. English, Hindi, Urdu, Sanskrit and Philosophy Honours Programmes which offer best human values and professional ethics to our students. Our academicians, especially of arts and literature faculty, focus on the theme of humanity. Literature sensitizes human soul. Our students of literature are taught in such a way that they display a unique moral character and thus become a role model for the students of other streams. The inter-disciplinary activities help our students to become more sensible towards their family, society and nation. Besides these, Gandhi Jyanti, International Women’s Day and others social programmes are conducted by the NSS Unit of our Institution to inculcate the ethical values in our students.

1.3.2 Number of value added courses imparting transferable and life skills offered during the last five years

Response: 2

1.3.2.1 Number of value-added courses imparting transferable and life skills offered during the last five years

Response: 2

File Description	Document
Details of the value-added courses imparting transferable and life skills	View Document

1.3.3 Percentage of students undertaking field projects / internships

Response: 1.38

1.3.3.1 Number of students undertaking field projects or internships

Response: 40

File Description	Document
Institutional data in prescribed format	View Document

1.4 Feedback System

<p>1.4.1 Structured feedback received from 1) Students, 2)Teachers, 3)Employers, 4)Alumni and 5)Parents for design and review of syllabus-Semester wise/ year-wise</p> <p>A.Any 4 of the above</p> <p>B.Any 3 of the above</p> <p>C. Any 2 of the above</p> <p>D. Any 1 of the above</p> <p>Response: B.Any 3 of the above</p>	
File Description	Document
URL for stakeholder feedback report	View Document

<p>1.4.2 Feedback processes of the institution may be classified as follows:</p> <p>A. Feedback collected, analysed and action taken and feedback available on website</p> <p>B. Feedback collected, analysed and action has been taken</p> <p>C. Feedback collected and analysed</p> <p>D. Feedback collected</p> <p>Response: C. Feedback collected and analysed</p>	
File Description	Document
URL for feedback report	View Document

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1 Average percentage of students from other States and Countries during the last five years

Response: 0.75

2.1.1.1 Number of students from other states and countries year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
36	19	19	14	0

File Description

Document

List of students (other states and countries)

[View Document](#)

Institutional data in prescribed format

[View Document](#)

2.1.2 Average Enrollment percentage (Average of last five years)

Response: 72.87

2.1.2.1 Number of students admitted year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
2896	1856	2092	2501	1595

2.1.2.2 Number of sanctioned seats year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
3507	2855	2855	2855	2855

File Description

Document

Institutional data in prescribed format

[View Document](#)

2.1.3 Average percentage of seats filled against seats reserved for various categories as per applicable reservation policy during the last five years

Response: 87.7

2.1.3.1 Number of actual students admitted from the reserved categories year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
1625	1203	1226	1355	1154

File Description	Document
Institutional data in prescribed format	View Document

2.2 Catering to Student Diversity

2.2.1 The institution assesses the learning levels of the students, after admission and organises special programs for advanced learners and slow learners

Response:

Our Institution, just after the admission, conducts an Induction Meet where the students' academic background is identified. Since, A.S. College is situated in the rural area where students come from the distant villages having a common problem of communicative skills. The department of English organises a special class on Communicative English where the students are exposed to express themselves fluently. Besides these, each department conducts various tests to identify the intelligent and advanced learners. The hidden advanced learners are also identified during question – answer session and interaction during the class periods. The slow learners are identified and the list is sent to the IQAC cell. Extra Classes are organised for such slow learners with a view of improvement.

There is also a provision for the revision of whole or a specific part of the syllabus. The progress of the lesson plan is also reported to the IQAC and the Academic Committee of the college at regular intervals. We also provide opportunity to the senior students to engage classes as per their convenience. This practice really creates a great amount of interest in teaching and learning process for both the teacher and the learner. Besides these, each department conducts various tests which include assignment, verbal test, solving exercise, and question – answer sessions.

Students from the disadvantaged sections of society, physically challenged, slow learners, economically weaker sections are kept under surveillance of the academic fraternity and the college authority. Freeship, as per Government Policy for girls and SC/ST students, is provided to empower them financially in our institution. If someone fails to appear in any internal examination due to reasonable ground, then special examinations are also arranged to aid them compete and forward with the mainstream.

Our Institution adopts all the possible measures to tackle the problem of dropout. Students vulnerable to drop out are given frequent counselling, particularly about importance of education in life. They are encouraged by their respective teachers to revive confidence on completion of their study. Parents Meet is also organised from time to time to improve the attendance percentage of our students.

2.2.2 Student - Full time teacher ratio	
Response: 321.78	
2.2.3 Percentage of differently abled students (Divyangjan) on rolls	
Response: 0	
2.2.3.1 Number of differently abled students on rolls	
File Description	Document
Institutional data in prescribed format	View Document

2.3 Teaching- Learning Process

<p>2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences</p> <p>Response:</p> <p>Our institution adopts several methods and techniques to make the learning student – centric. Some to the prominent methods and techniques are followed hereunder:</p> <ul style="list-style-type: none"> • Interactive Classes: Using this technique, the students interact with the teachers on different topics that have already been discussed in the class room. This practice boosts a great confidence in those students who are not expressive in the crowd of their classmates. • Question-Answer Session: In this session, teaching faculties and students both ask and raise questions and thus find the gap between the teaching – learning process. • Doubt Clearance: Doubt classes are also organised to clear the doubts of those students who are not able to catch in the classroom. • Practice Test: Practice test is organised based on the examination pattern to assess the student and provide extra classes, if needed. • Practical Experience: Proper emphasis is given by each department where the practical classes are applicable. Students of Language improve their speech in the language lab under the supervision of the concerned teacher. <p>Besides these initiatives, students get free access to Internet to explore the reading materials on the computer in our library. Seminar, Quiz Contest, Essay Writing Contest, Debate on several topics are held at regular intervals to improve the overall personality of the students.</p>
<p>2.3.2 Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc.</p> <p>Response: 77.78</p>

2.3.2.1 Number of teachers using ICT	
Response: 7	
File Description	Document
List of teachers (using ICT for teaching)	View Document

2.3.3 Ratio of students to mentor for academic and stress related issues	
Response: 579.2	
2.3.3.1 Number of mentors	
Response: 5	
2.3.4 Innovation and creativity in teaching-learning	
Response:	
<p>Here the students are encouraged to follow research based learning. Each department where permanent teachers are available places some critical and research based questions before the students and ask to solve them. Teachers also provide guidance to solve such questions. This mechanism creates and nurtures critical thinking among students. Students are also divided into different groups and small projects are assigned to them. The working on a specific project also increases creativity and learning. Some of the critical questions are placed to the students and asked to write their answers by going through the Internet resources. We analyse their answer and provide rewards for best answer. Students are encouraged to use E-Learning material provided free by the UGC, NCTE, IIEEE, AICTE, etc. Newspapers, journals and other printed material available in the college is also accessible to the students and are encouraged to read them. We have also introduced Audio-Visual tools in our Smart Classrooms. We have also trained our college staffs and students with ICT tools such as computer systems, LCD Projectors, Smart Boards for the innovative teaching-learning process and also Swayam Lab.</p>	

2.4 Teacher Profile and Quality

2.4.1 Average percentage of full time teachers against sanctioned posts during the last five years	
Response: 21.3	
File Description	Document
Year wise full time teachers and sanctioned posts for 5 years	View Document

2.4.2 Average percentage of full time teachers with Ph.D. during the last five years	
Response: 75.33	

2.4.2.1 Number of full time teachers with Ph.D. year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
6	7	8	8	8

File Description**Document**

List of number of full time teachers with PhD and number of full time teachers for 5 years

[View Document](#)

2.4.3 Teaching experience per full time teacher in number of years

Response: 30

2.4.3.1 Total experience of full-time teachers

Response: 270

2.4.4 Percentage of full time teachers who received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the last five years

Response: 30.61

2.4.4.1 Number of full time teachers receiving awards from state /national /international level from Government recognised bodies year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	1	1	1	0

File Description**Document**

Institutional data in prescribed format

[View Document](#)

2.4.5 Average percentage of full time teachers from other States against sanctioned posts during the last five years

Response: 0.87

2.4.5.1 Number of full time teachers from other states year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
2	0	0	0	0

File Description	Document
List of full time teachers from other state and state from which qualifying degree was obtained	View Document

2.5 Evaluation Process and Reforms

2.5.1 Reforms in Continuous Internal Evaluation(CIE) system at the institutional level

Response:

Our Institution strictly follows the Internal Evaluation System as designed by the University Academic Calendar. In the two subjects in P.G. Courses, i.e. History and Economics, we have internal evaluation of 30 marks in each paper. For fair and transparent evaluation, assignments on the current burning issues are given to the concerned students and they are asked the relevant questions from the concerned topics in the Viva-Voce. Besides this curriculum, each department also focuses on evaluation process of the students by engaging them with assignments, quiz competition and solving examination oriented questions. In Vocational Course, i.e. BCA, we have an internal evaluation of 100 marks in each semester which keeps the students updated with the progress of the syllabus.

The process of Internal Evaluation is not a conventional mode of creating psychological pressure on our students, rather it helps them explore the multiple dimensions of knowledge in their respective field. We encourage our students to work hard and work honestly on their projects so that they could contribute substantially to their field. Time and again, we also inform our University to add some relevant methods of internal evaluation process such as Group Discussion and Debate on the concerned topics. Such diverse process of Internal Evaluation System helps the students acquire a great command of knowledge in their subject area. Attendance is one of the touchstone methods for continuous evaluation process. We only allow those students to appear in the examination who fulfil 75% of their attendance as per the University rules.

2.5.2 Mechanism of internal assessment is transparent and robust in terms of frequency and variety

Response:

To ensure transparency in internal assessment the institution follows the rules of the University and implements them strictly. We have internal marks in P.G. and Vocational Courses which frequently analyse the assessment of the concerned students. Besides these, we also assess the academic performance of the streams of those students where there is no scope of practical or internal examination as per the University Curriculum. For the assessment of such students, the HOD's of the concerned departments organise counselling classes to improve the performance of the students in the concerned subject.

In the practical examination in Science Stream, we invite external examiners from the recognised neighbouring institution who assess the performance of the students jointly with the internal examiners and hence a transparent and robust mechanism is ensured in this assessment process.

Despite this process, if a complaint is received by any student regarding discrimination in assessment process, the matter is immediately reported to the Academic Committee where the Principal himself sorts out the problems of the complainant.

2.5.3 Mechanism to deal with examination related grievances is transparent, time-bound and efficient

Response:

Examination is conducted as per the norms and regulation of the University. The University decides the schedule of the examination and the notice is published in the local newspaper and on the University Website. To address the grievances regarding any discrepancy in the examination, the University provides the following mechanism for grievance redressal:

- Students can complain to the University Examination Control Room for any discrepancy in their marks obtained.
- Students may apply for re-tabulation and re-evaluation to the University to level of their satisfaction.
- If a copy of answer script is requested by the student, the same is provided on a minimal re-evaluation fee.
- Grievance Redressal Cell helps students in this regard apart from the administrative help.

The Examination Department of A.S. College, Bikramganj is always ready to provide the relevant proofs for the genuine claim regarding any discrepancy in the examination.

2.5.4 The institution adheres to the academic calendar for the conduct of CIE

Response:

Our institution strictly follows the University Academic Calendar. As per the academic calendar, a lesson plan is prepared by each department and strictly implemented to match the pace with the progress of syllabus. Each department is very keen to complete the syllabus within a set frame of time. Classes are allocated to the working teachers by the concerned HOD's as per the central time-table. The evaluation schedule as notified by the University is followed well in time for each session. The institution strictly follows every possible means of internal assessment: assignments, class tests, projects, presentations, group discussions and attendance. Each academic activity is timely reported to the IQAC Cell for the sake transparency and valuable suggestion.

2.6 Student Performance and Learning Outcomes

2.6.1 Program outcomes, program specific outcomes and course outcomes for all programs offered by the Institution are stated and displayed on website and communicated to teachers and students

Response:

To achieve desired outcomes, IQAC, Academic Committee and concerned HOD's uses following techniques to collect and analyze data on student learning outcomes.

- Timely delivery of course curriculum according to lesson plan.
- Each department also provides report based on the evaluation of internal tests.
- The department also provides grading to students in classroom interactions and question –answer sessions.
- The reports are submitted to IQAC and Academic Committee of college. Both the bodies analyse the reports and based on report analysis appropriate actions are taken. IQAC and Academic Committee also release suggestions to the different department to overcome the barriers of learning.
- If any new strategy is required, concrete planning for the learning process is suggested by the IQAC, if the strategy is under the scope of our institution.

The learning outcomes are presented formally and informally to the students, teaching faculties and non –teaching staff. There are various modes adopted for this purpose:

- Xerox copy of result sheets are affixed on the notice boards and toppers are especially highlighted.
- The learning outcomes are also published on the website of the college.
- Achievements of students are included in the forthcoming Prospectus for teachers and student reference.
- Learning outcome content is ensured during Press Briefing of the College in any magazines or newspaper.

The process governs each course by certain programmes outcomes (POs) that represent the knowledge, skills and attitudes that teachers are supposed to impart. Course outcomes are monitored through various mechanisms as laid down by the University and some initiatives taken by our Academic Committee and IQAC Cell. Programme outcomes and Course outcomes co-exist to extract the hidden interest of the students. The institution emphasises on the holistic development of the students with regard to this, the curriculum implementation is given due emphasis on the learning outcome. It bridges the gulf in learning and ensures that instruction is aligned with specific outcomes.

2.6.2 Attainment of program outcomes, program specific outcomes and course outcomes are evaluated by the institution

Response:

Attainment of programme outcomes, programme specific outcomes and course outcomes are evaluated by the institution through various ways and means. We organize lectures on spiritual knowledge and the attendance of students in such sessions is ensured. We also conduct discussion and session on leadership quality and its importance either through our curriculum structure or by organizing special event.

Discipline is one of the most important attributes ensured among the students. Proper subject knowledge is ensured by providing timely and quality course curriculum transaction. We encourage the UG students to participate in seminars, group discussion, classroom interaction and social activities for this purpose.

2.6.3 Average pass percentage of Students

Response: 98.3

2.6.3.1 Total number of final year students who passed the examination conducted by Institution.

Response: 1848

2.6.3.2 Total number of final year students who appeared for the examination conducted by the institution

Response: 1880

File Description	Document
Institutional data in prescribed format	View Document

2.7 Student Satisfaction Survey

2.7.1 Online student satisfaction survey regarding teaching learning process

Response: 3.49

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1 Grants for research projects sponsored by government/non government sources such as industry ,corporate houses, international bodies, endowment, chairs in the institution during the last five years (INR in Lakhs)

Response: 0

3.1.1.1 Total Grants for research projects sponsored by the non-government sources such as industry, corporate houses, international bodies, endowments, Chairs in the institution year-wise during the last five years(INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description

Document

List of project and grant details

[View Document](#)

3.1.2 Percentage of teachers recognised as research guides at present

Response: 33.33

3.1.2.1 Number of teachers recognised as research guides

Response: 3

3.1.3 Number of research projects per teacher funded, by government and non-government agencies, during the last five year

Response: 0

3.1.3.1 Number of research projects funded by government and non-government agencies during the last five years

3.1.3.2 Number of full time teachers worked in the institution during the last 5 years

Response: 12

3.2 Innovation Ecosystem

3.2.1 Institution has created an ecosystem for innovations including incubation centre and other initiatives for creation and transfer of knowledge

Response:

We are very much concerned in creating an eco-friendly ambience in our college campus. We have taken various eco-friendly measures to sustain our planet from the environmental threats. We have installed Rain-water Harvesting system to save water and Vermi-compost Pit to make organic fertilizers. Solar Lights are used for Wi-Fi in our campus. Besides these initiatives, we make our students aware of the climate change and promote them to use eco-friendly initiatives such as- go green campus, no horn zone, etc.

Green India Mission, Patna has done a Green Audit in our college in December 2108 and given an excellent grade to our campus. However, NSS unit and departmental effort keep the campus clean, green and eco-friendly by adopting various cleanliness and plantation programs inside campus.

College adopts turn on the electrical, electronic and computing resources only while they are in use. Rest of the time these machines/equipment's are kept turned off. Classrooms are designed in such a way that does not need lighting at day hours. CFL/LED bulbs are in practice.

Efforts are made by institution to minimize the use of plastics, petroleum products and charcoal. ACs and fridges are used only when required. Campus beautification and plantation is done at regular intervals. Non-biodegradable materials are disposed properly.

3.2.2 Number of workshops/seminars conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the last five years

Response: 3

3.2.2.1 Number of workshops/seminars conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
3	0	0	0	0

File Description	Document
List of workshops/seminars during the last 5 years	View Document

3.3 Research Publications and Awards

3.3.1 The institution has a stated Code of Ethics to check malpractices and plagiarism in Research

Response: Yes

File Description	Document
Institutional data in prescribed format	View Document

3.3.2 The institution provides incentives to teachers who receive state, national and international recognition/awards**Response:** No**3.3.3 Number of Ph.D.s awarded per teacher during the last five years****Response:** 3

3.3.3.1 How many Ph.Ds awarded within last five years

Response: 12

3.3.3.2 Number of teachers recognized as guides during the last five years

Response: 4

File Description**Document**

List of PhD scholars and their details like name of the guide , title of thesis, year of award etc

[View Document](#)**3.3.4 Number of research papers per teacher in the Journals notified on UGC website during the last five years****Response:** 1.73

3.3.4.1 Number of research papers in the Journals notified on UGC website during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
5	5	4	1	2

File Description**Document**

List of research papers by title, author, department, name and year of publication

[View Document](#)**3.3.5 Number of books and chapters in edited volumes/books published and papers in national/international conference proceedings per teacher during the last five years****Response:** 0

3.3.5.1 Total number of books and chapters in edited volumes / books published, and papers in national/international conference-proceedings year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
List books and chapters in edited volumes / books published	View Document

3.4 Extension Activities

3.4.1 Extension activities in the neighbourhood community in terms of impact and sensitising students to social issues and holistic development during the last five years

Response:

The institution promotes institution – neighbourhood – community network through its NSS unit. The NSS volunteers remain in constant touch with the villagers, people of slum areas and deprived people for their betterment. A number of programmes are organised by the NSS unit every year. Some of the prominent programmes carried out by the NSS unit are:

- Conduction of Health Awareness Programmes on Cancer, Sexually Transmitted Disease (STD), consequences consuming tobacco products, cleanliness, etc.
- Organizing health check up camps for student, faculties, staff and people of neighbourhood.
- Organizing Plantation and Gardening campaign inside campus as well as outside the campus.
- Conduction of outdoor and indoor games.
- Programmes on ecological equilibrium and gender sensitization.
- Important Days are observed with the students and local people such as International Women's Day, National Unity Day, Independent Day, Republic Day, National Security Day, etc,
- NSS also organises camps on social relevance inside college campus.

The NSS Co-ordinator and college administration encourage students to participate in the programs organized by the NSS unit, especially students from SC/ST and girls are primarily promoted to be a part of such programs. Besides these, our faculty members also organize programs on social issue in their respective departments.

3.4.2 Number of awards and recognition received for extension activities from Government /recognised bodies during the last five years

Response: 3

3.4.2.1 Total number of awards and recognition received for extension activities from Government /recognised bodies year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	1	1	1	0

File Description	Document
Number of awards for extension activities in last 5 years	View Document

3.4.3 Number of extension and outreach Programs conducted in collaboration with Industry, Community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the last five years

Response: 38

3.4.3.1 Number of extension and outreach Programs conducted in collaboration with Industry, Community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
10	15	5	3	5

File Description	Document
Number of extension and outreach programs conducted with industry,community etc for the last five years	View Document

3.4.4 Average percentage of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the last five years

Response: 0.1

3.4.4.1 Total number of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
3	2	3	2	1

File Description	Document
Average percentage of students participating in extension activities with Govt or NGO etc	View Document

3.5 Collaboration

3.5.1 Number of linkages for faculty exchange, student exchange, internship, field trip, on-the-job training, research, etc during the last five years				
Response: 6				
3.5.1.1 Number of linkages for faculty exchange, student exchange, internship, field trip, on-the-job training, research, etc year-wise during the last five years				
2017-18	2016-17	2015-16	2014-15	2013-14
3	2	1	0	0
File Description	Document			
Number of Collaborative activities for research, faculty etc	View Document			

3.5.2 Number of functional MoUs with institutions of National/ International importance, Other Institutions, Industries, Corporate houses etc., during the last five years (only functional MoUs with ongoing activities to be considered)				
Response: 6				
3.5.2.1 Number of functional MoUs with institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years (only functional MoUs with ongoing activities to be considered)				
2017-18	2016-17	2015-16	2014-15	2013-14
3	2	1	0	0
File Description	Document			
Details of functional MoUs with institutions of national, international importance, other universities etc during the last five years	View Document			

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1 The institution has adequate facilities for teaching- learning. viz., classrooms, laboratories, computing equipment, etc.

Response:

Our College Development Committee and IQAC oversee the matter of infrastructural development under the Chairmanship of the Committee. Our institution has undergone a sea-change in terms of infrastructural development. We have sufficient infrastructural facilities to impart an effective teaching in the best modern ways. We have well-ventilated classrooms, gallery, laboratories, gymnasium and ICT enabled class rooms such as two smart classrooms, language lab-cum-ICT classroom, common rooms for boys and girls and teaching equipments. Our administrative office is fully automated and our staff members are skilled at using computers for office work. We have an OPAC enabled library where the books are issued to the students digitally.

Optimal utilization of available resources in the college is ensured in many ways. College Administration, IQAC, Department Heads and faculty members collectively work to encourage the learners and staff members to utilize the various services, tools, infrastructure for academic and co-curricular activities. Students and teachers are encouraged to use innovating learning tools, ICT tools and services, library resources and to participate in sports and cultural activities and programmes under the social responsibility.

4.1.2 The institution has adequate facilities for sports, games (indoor, outdoor), gymnasium, yoga centre etc., and cultural activities

Response:

Our college campus has a spacious playground for outdoor games such as volleyball, badminton etc. The institution motivates the students to participate in various sports activities. Our students have won a number of medals and awards in various genres of games such as wrestling, volleyball, badminton, and discus throw etc. Our college provides the latest and modern equipments needed for the respective sports category. Yoga classes are also organised by the expert Yoga teacher in which College Staff Members, teachers and students eagerly participate and learn the value of physical fitness. Our NSS unit often organises cultural activities on the social themes such as “Beti padhao, beti bacho”, “Swachhata Abhiyan”, “Women Empowerment”, “Value of a Vote” etc.

4.1.3 Percentage of classrooms and seminar halls with ICT - enabled facilities such as smart class, LMS, etc

Response: 66.67

4.1.3.1 Number of classrooms and seminar halls with ICT facilities

Response: 8	
File Description	Document
Number of classrooms and seminar halls with ICT enabled facilities	View Document

4.1.4 Average percentage of budget allocation, excluding salary for infrastructure augmentation during the last five years.

Response: 56.54

4.1.4.1 Budget allocation for infrastructure augmentation, excluding salary year-wise during the last five years (INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
49.82	38.9	66.1	42.26	40

File Description	Document
Details of budget allocation, excluding salary during the last five years	View Document

4.2 Library as a Learning Resource

4.2.1 Library is automated using Integrated Library Management System (ILMS)

Response:

Library is a backbone of any educational institution. The library of Anjabit Singh College is fully barcoded automated with OPAC system. We have upgraded our library with the possible technology available so far. we have also a Central Library and PG Seminar Library our college. The students are issued the books in a digital form. We have a separate reading room in the library where relevant journals, magazines and newspaper are kept for the students. Besides these, our library systems are registered with Inlibnet which offers a number of e-journals to the students. We have also Electronic Resource Management package for e-journals such as UGC Infonet Digital Library Consortium, Directory of Open Access Journal, UGC's E-PG Pathshala, etc.

Besides these, we have a wide variety of books on various disciplines such as Environmental Science, Science and Arts Streams. Each year a number of valuable books are added to the existing book bank.

4.2.2 Collection of rare books, manuscripts, special reports or any other knowledge resources for library enrichment

Response:

We have valuable and relevant books in each discipline of national and international publications. The books of renowned authors/playwrights such as Shakespeare, Milton, Marlowe, Francis Bacon, T. S. Eliot are available in the library. Almost all the recent books on science are also available in our library. However, we are under the continuous process of enriching our library with special and updated books. List Enclosed Herewith.

SN	Rare Books Title	Author	Publisher	No. copies
1	AN INTRODUCTION TO HINDU ETHICS	DEONATH SAHAY	MOTILAL BANARASIDAS, PATNA	1
2	ANRERI MEEJISRTET	SRIYUT SUDRASHAN	SARASWATI PRESS, BANARAS	1
3	ANUWAD CHANDRIKA	LOKMANI JOSHI SAHITYACHARYA	CHOUKHAMBHA SANSKRIT SERIES OFFICE , VARANASI	1
4	APRICHIT KARKAM	BECHAN JHA	RAMNARAYAN LAL BENI PRASAD, ALLAHABAD	2
5	BABA BATESRNATH	NAGARJUN	RAJKAMAL PRAKASHAN, DELHI	1
6	BAG-E-DARA	ALLAMA IQBAL	AEWAN-E-URDU, PATNA	8
7	BANSH KI FANSH	VRINDAVANLAL VERMA	MAYUR PRAKASHAN, DELHI	1
8	BHARATIYA ARTHSHASTRA	L. M. RAY	GYANDA PRAKASHAN, PATNA	1
9	BISHAKH	JAISHANKAR PRASAD	BHARATI BHANDAR LEADAR PRESS, ALLAHABAD	1
10	DANDGEET	DINKAR	PATNA	1
11	DHRUVSWAMINI	JAISHANKAR PRASAD	PRASAD PRAKASHAN PRASAD MANDIR, ALLAHABAD	7
12	DSHASHWMEDH	LAXMINARAYAN MISHRA	HINDI BHAWAN, ALLAHABAD	1
13	DWANDGEET	DINKAR		1
14	EK GHUT	JAISHANKAR PRASAD	BHARATI BHANDAR LEADAR PRESS, ALLAHABAD	1
15	GRANTHI	SUMITRANANDAN PANT	BHARATI BHANDAR LEADAR PRESS, ALLAHABAD	2
16	INDIA'S FOUNDATIONS	E. F. DODD	MACMILLAN AND CO. LTD., LONDON	6

17	KALAKAR KA DARD	VRINDAVANLAL VERMA	MAYUR PRAKASHAN, DELHI	1
18	KANTHA	SIDHI LAL MANIK	MOTILAL BANARSIDAS, DELHI	1
19	KIRATARJUNIYAM	JANARDAN SHASTRI PANDEY	MOTILAL BANARSIDAS, DELHI	13
20	MANGAL SUTRA	VRINDAVANLAL VERMA	MAYUR PRAKASHAN, DELHI	1
21	MIRZA JANGI TATHA ANYA PRAHSAN	MIRZA AJIMBEG CHJRATAI	NAGARI PRESS, PRYAG	1
22	PANCHWATI	MAITHILISARAN GUPT	SAHITYA SADAN, JHANSI	5
23	PHOOLO KI BOLI	VRINDAVANLAL VERMA	MAYUR PRAKASHAN, DELHI	1
24	RAJYOG	LAXMI NARAYAN MISHRA	BHARATI BHANDAR LEADAR PRESS, ALLAHABAD	1
25	RASHIMRATHY	RAMDHARI SINGH DINKAR	PATNA	2
26	RSHIMYA	MAHENDRA BHATNAGAR	SRI KANT PRAKASHAN GRIH, INDOR NGAR	1

4.2.3 Does the institution have the following:

- 1.e-journals
- 2.e-ShodhSindhu
- 3.Shodhganga Membership
- 4.e-books
- 5.Databases

A. Any 4 of the above

B. Any 3 of the above

C. Any 2 of the above

D. Any 1 of the above

Response: B. Any 3 of the above

File Description	Document
Details of subscriptions like e-journals,e-ShodhSindhu,Shodhganga Membership etc	View Document

4.2.4 Average annual expenditure for purchase of books and journals during the last five years (INR in Lakhs)

Response: 1.46

4.2.4.1 Annual expenditure for purchase of books and journals year-wise during the last five years (INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
0.059	3.13	2.48	1.65	0

File Description	Document
Details of annual expenditure for purchase of books and journals during the last five years	View Document

4.2.5 Availability of remote access to e-resources of the library

Response: No

4.2.6 Percentage per day usage of library by teachers and students

Response: 16.52

4.2.6.1 Average number of teachers and students using library per day over last one year

Response: 480

4.3 IT Infrastructure

4.3.1 Institution frequently updates its IT facilities including Wi-Fi

Response:

The college ensures that it uses latest version of softwares on its computers. We have hired professional services for the annual maintenance of computers installed in the college. To ensure better connectivity and strong internet access, we have installed wireless points to cover our entire college campus for free Wi-Fi services optical fiber lease line as per bihar goverment scheme (7 Nischay) Free Wifi Internet Services in Institution and also installed firewall & server with Access point. Our computers are updated with the latest version of software and anti-viruses to improve the services of system.

There are following IT Facilities installed in Campus :

- * Lease line for Wifi Internet, Firewall and Server
- * Smart Class, Language Lab cum ICT Class
- * BCA Lab, Fully Computerization College Automation
- * Library Automation with Web OPAC enabled and E-Library registered with INFLIBNET
- * Conference Hall, Seminar Hall fully Equipped

4.3.2 Student - Computer ratio

Response: 46.71

4.3.3 Available bandwidth of internet connection in the Institution (Lease line)

>=50 MBPS

35-50 MBPS

20-35 MBPS

5-20 MBPS

Response: 5-20 MBPS

4.3.4 Facilities for e-content development such as Media Centre, Recording facility, Lecture Capturing System (LCS)

Response: No

File Description	Document
Facilities for e-content development such as Media Centre, Recording facility,LCS	View Document

4.4 Maintenance of Campus Infrastructure

4.4.1 Average Expenditure incurred on maintenance of physical facilities and academic support

facilities excluding salary component, as a percentage during the last five years**Response:** 35.29

4.4.1.1 Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component year-wise during the last five years (INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
19.40	31.38	27.88	40.35	28.64

File Description**Document**

Details about assigned budget and expenditure on physical facilities and academic facilities

[View Document](#)**4.4.2 There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.****Response:**

The maintenance and upkeep of available resources is the prime concerns of the institution. The college regularly undertakes repairs of its infrastructure such as classrooms, labs and teaching equipment like computers, projectors etc. College development committee oversees the maintenance of constructional works regularly and when required. Maintenance of department level construction work is undertaken on proposal of the concerned department. We outsource the manpower for the maintenance of computer systems and IT related services.

Library : The college campus is having two library and one Seminar Library in each PG Departments and A. S. College Central Library both Library is Barcoded, automated with AutoLIB Software Installation using smart card for the circulation of books and enabled Web OPAC System (www.asclib.org). Besides Automation of A. S. College Library a once register is maintained for the visitors. Students and teachers are required to register their names before entering the Library. Before the automation of the library the library use to keep a separate register for the issuing and returning of books. A student/teacher can get a book from the library for research work on making a special request to the librarian. Such separate register is maintained in the Library. A Library Advisory Committee has been formed for the proper maintenance and updation of the library. Every year a budget is fixed to update the library. Online data base is also available in the library. Our Library is well equipped with the updated textbooks, reference books, books by internationally recognized authors. The Library timing is from 10:00 am to 04:00 pm. and Separate budget is fixed per year for sports, NSS ICT Enabled Class & Infrastructure. The Institute is keen to increase the participation of the students in sports, NSS ICT Enabled Class & Infrastructure. The Institute is concerned about the updation of computers and up to date classrooms. Before the commencement of each year, all the classrooms are checked and necessary repairing of benches, fans, any ICT based facilities is done.

ICT Infrastructure and Classrooms: The Institute is concerned about the updation of computers and up

to date classrooms like Smart Class, Language Lab, Swayam Lab and E-library For the maintenance of computer, a separate employee is appointed. Before the commencement of each Year, all the classrooms are checked and necessary repairing of benches, fans, any ICT based facilities is done.

Cleaning the campus: The College is having a well planed mechanism to maintain the college campus. On the initiative of Principal Dr. S. S. Bhaskaram and NSS Unit, In the Light of Swachh Bharat Abhiyaan started by Hon'ble Prime Minister of India. the first Wednesday of every month is declared Swachhta Day in which all the teachers staff and students of the college.

The policy of maintaining and utilizing the physical entities is mostly decided by the Development Committee and executed by the members of the Purchase Committee. Tender for the major infrastructural work is invited through various leading newspapers. Besides it, IQAC also keeps a close watch over the entire campus and recommends the maintenance works wherever required.

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1 Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years

Response: 7.13

5.1.1.1 Number of students benefited by scholarships and freeships provided by the Government year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	154	10	445

File Description

Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years

Document

[View Document](#)

5.1.2 Average percentage of students benefited by scholarships, freeships, etc. provided by the institution besides government schemes during the last five years

Response: 13.07

5.1.2.1 Total number of students benefited by scholarships, freeships, etc provided by the institution besides government schemes year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
556	857	0	0	0

5.1.3 Number of capability enhancement and development schemes –

1. For competitive examinations
2. Career counselling
3. Soft skill development
4. Remedial coaching
5. Language lab
6. Bridge courses
7. Yoga and meditation
8. Personal Counselling

A. 7 or more of the above

B. Any 6 of the above

C. Any 5 of the above

D. Any 4 of the above

Response: C. Any 5 of the above

File Description	Document
Details of capability enhancement and development schemes	View Document

5.1.4 Average percentage of student benefited by guidance for competitive examinations and career counselling offered by the institution during the last five years

Response: 0.31

5.1.4.1 Number of students benefited by guidance for competitive examinations and career counselling offered by the institution year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
45	0	0	0	0

File Description	Document
Number of students benefited by guidance for competitive examinations and career counselling during the last five years	View Document

5.1.5 Average percentage of students benefited by Vocational Education and Training (VET) during the last five years

Response: 0

5.1.5.1 Number of students attending VET year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
Details of the students benefitted by VET	View Document

5.1.6 The institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases

Response: Yes

File Description	Document
Details of student grievances including sexual harassment and ragging cases	View Document

5.2 Student Progression

5.2.1 Average percentage of placement of outgoing students during the last five years

Response: 0.07

5.2.1.1 Number of outgoing students placed year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
5	0	0	0	0

File Description	Document
Details of student placement during the last five years	View Document

5.2.2 Percentage of student progression to higher education (previous graduating batch)

Response: 5.85

5.2.2.1 Number of outgoing students progressing to higher education

Response: 89

File Description	Document
Details of student progression to higher education	View Document

5.2.3 Average percentage of students qualifying in State/ National/ International level examinations during the last five years (eg: NET/ SLET/ GATE/ GMAT/ CAT/ GRE/ TOEFL/ Civil Services/State government examinations)

Response: 0

5.2.3.1 Number of students qualifying in state/ national/ international level examinations (eg: NET/ SLET/ GATE/ GMAT/ CAT/ GRE/ TOEFL/ Civil services/ State government examinations) year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

5.2.3.2 Number of students who have appeared for the exams year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description**Document**

Number of students qualifying in state/ national/ international level examinations during the last five years

[View Document](#)

5.3 Student Participation and Activities

5.3.1 Number of awards/medals for outstanding performance in sports/cultural activities at national / international level (award for a team event should be counted as one) during the last five years.

Response: 2

5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
1	1	0	0	0

File Description**Document**

Number of awards/medals for outstanding performance in sports/cultural activities at national/international level during the last five years

[View Document](#)

5.3.2 Presence of an active Student Council & representation of students on academic & administrative bodies/committees of the institution

Response:

As per the University norms, a student council comprising a President, Vice-President, Secretary and two Central Councillors is elected. The elections are held as per the University guidelines in a democratic manner. The student union plays a vital role in voicing the genuine issue of the students which are addressed by our College Administration and hence they get a representation in academic and administrative bodies of the college. Besides these, we have also included two bona fide students – a male & a female – in our IQAC Committee. The included students put forward their views on academic aspects during the IQAC meeting and their views are considered for the necessary action if realised worthy by the concerned members. Besides these, our NSS volunteers actively participate in the various cultural and academic activities and hence become an integral component of our college bodies.

5.3.3 Average number of sports and cultural activities/ competitions organised at the institution level per year

Response: 3

5.3.3.1 Number of sports and cultural activities / competitions organised at the institution level year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
2	0	1	7	5

File Description

Document

Number of sports and cultural activities / competitions organised per year

[View Document](#)

5.4 Alumni Engagement

5.4.1 The Alumni Association/Chapters (registered and functional) contributes significantly to the development of the institution through financial and non financial means during the last five years

Response:

Anjabit Singh College has recently set up an Alumni Association and the Principal has directed the concerned members to frame the plans and activities related to Alumni Association and to begin the work to cater the need of institutional, academic and infrastructural development in association with the alumni. Our Alumni Cell has taken multiple initiatives to approach the alumni of our institution for the purpose of

get-together meet and sharing their experience to our students so that they could feel proud of being the part of this esteemed college.

5.4.2 Alumni contribution during the last five years(INR in Lakhs)

? 5 Lakhs

4 Lakhs - 5 Lakhs

3 Lakhs - 4 Lakhs

1 Lakh - 3 Lakhs

Response: <1 Lakh

File Description	Document
Alumni association audited statements	View Document

5.4.3 Number of Alumni Association / Chapters meetings held during the last five years

Response: 1

5.4.3.1 Number of Alumni Association /Chapters meetings held year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
1	0	0	0	0

File Description	Document
Number of Alumni Association / Chapters meetings conducted during the last five years	View Document

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1 The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the institution

Response:

To create an effective leadership in tune with the vision and mission of the institution, the Principal and other administrative bodies regularly conducts meetings with the HOD's and faculty members of the college to discuss academic activities and its related problems. Faculty members are provided full freedom to execute academic activities in college. The following academic leaderships are provided to the faculty members of the college:

- Teaching faculties are provided independency to develop lesson plans and their implementation.
- Recommendations of teaching faculties on academic oriented development and activities are made mandatory.
- Faculty members enjoy enough freedom to conduct academic and co-curricular activities.
- Recommendations of faculty members on book purchase, lab development and other academic resources development are required.
- They are fully entrusted with the power to organise cultural activities, departmental academic activities, curriculum based tests, feedback, etc in their concerned departments.
- Conduction of special training programmes is also supervised by the faculty members.
- Academic excursions of the concerned department are required to be recommended by the faculty members.

In addition to it, A.S. College, Bikramganj provides equal opportunities in developing leadership at various levels of teaching faculties, staff and students. The teaching faculties are assigned a particular event to execute with some nominated members. This practice helps the teachers develop their leadership quality. They are also encouraged to handle the departmental seminars and academic activities independently. The NSS unit of the college also integrates teaching faculties in extension works. Administrative and technical staffs are provided training on leadership by organising seminars and workshops. Academic Departments conduct various student-centric programmes in association with students. For the learners, department and college organise training programmes for leadership quality development, verbal and written communication and other soft skills.

6.1.2 The institution practices decentralization and participative management

Response:

Decentralization of power is ensured for the proper functioning of academic and co-curricular activities, quality education and holistic development of learners. Department and unit-wise autonomy is ensured in the following ways:

- Each department is entrusted full autonomy to design and delivery of lesson plans based on course curriculum.

- Class allotment by the concerned HODs.
- In admission as per the existing rules.
- Departments hold internal examination, evaluation and assessment.
- Grants for departmental library resources are utilised under the supervision of the concerned department
- Laboratories are handled by the concerned departments.
- Faculty members enjoy full autonomy in organising departmental seminars, debates and social and cultural activities.
- Conduction of extra classes, revision classes is managed by the department concerned.

Faculty and departmental representation in various committees and councils is also ensured.

6.2 Strategy Development and Deployment

6.2.1 Perspective/Strategic plan and Deployment documents are available in the institution

Response:

Our college focuses on the overall development of its students which is significant for the ultimate development of the college. The quality policies and plans are developed, deployed and reviewed by the IQAC and its designated members are headed by the Principal. The policies on quality matters are framed through various meetings with faculty members, HODs, stakeholders and students. Feedbacks are also invited by the students, parents and stakeholders of the institution to improve the quality of teaching-learning process. IQAC collects the data from different departments and feedbacks from the students and implements quality related strategy and plans after a thorough review and analysis.

It is a consequence of this feedback practice that the IQAC Cell has taken several academic initiatives to improve our quality education. We have a Wi-Fi enabled campus where the rural students explore reading materials through Internet at free of cost. Two ICT enabled smart classrooms, one language lab have already been functioning in our college. We are also exploring the need-based course to introduce in our college. Our few short term and certificate courses are in the pipeline waiting to be introduced in the forthcoming sessions.

6.2.2 Organizational structure of the institution including governing body, administrative setup, and functions of various bodies, service rules, procedures, recruitment, promotional policies as well as grievance redressal mechanism

Response:

The Principal acts as chief administrative body in organizational structure of the college and extends his services and supervision in all the existing bodies, cell, committees and councils. He oversees the whole functionalities and working environment in the college. The Principal also co-ordinates with the officials of affiliating University, UGC and State Government.

Financial transactions and its related affairs are undertaken jointly by the Principal and Bursar. The Proctor

oversees the discipline related matters of academic and infrastructural activities. Various committees and councils are established to oversee different academic, infrastructural, social and cultural activities.

HODs and teachers are the core members of the academic activities and quality improvement in teaching – learning process. They are also the members in important committees, councils, IQAC and NSS units.

Office staffs and technical support staffs look after day – to – day activities related to general administration, labs, financial administration, academic and co-curricular activities.

6.2.3 Implementation of e-governance in areas of operation

1. Planning and Development
2. Administration
3. Finance and Accounts
4. Student Admission and Support
5. Examination

- A. All 5 of the above
- B. Any 4 of the above
- C. Any 3 of the above
- D. Any 2 of the above

Response: B. Any 4 of the above

File Description	Document
Details of implementation of e-governance in areas of operation Planning and Development, Administration etc	View Document

6.2.4 Effectiveness of various bodies/cells/committees is evident through minutes of meetings and implementation of their resolutions

Response:

Our institution functions through various committees and cells being constituted by the Principal to ease the workload among the teachers. The committee members are decided as per their knowledge, skills and area of interest. All the committees in the beginning of the session hold a meeting to set objectives toward a better delivery of performance. Our institution has various important committees and cells such as IQAC, Development Committee, Purchase Committee, Academic Committee, Anti-ragging Cell, Gender Sensitization Cell, ST/SC Cell and many others which help us create a transparent and harmonious academic atmosphere in our college. All the concerned committees and cells hold their meeting at a regular

interval to oversee the concerned issue of the students. The minutes of meeting are mentioned in the concerned certified register for the sake of transparency and proof.

6.3 Faculty Empowerment Strategies

6.3.1 The institution has effective welfare measures for teaching and non-teaching staff

Response:

Welfare measures are provided to teaching and non-teaching staffs within the ambit of University norms and regulations which includes Paternity & Maternity leave, PF loan facility, Medical leave and travelling allowance etc. There are also voluntary association for teaching and non-teaching staff, which help provide social and engagement platforms, outside of the formal work relationship. These help build interdepartmental camaraderie.

The teaching and non teaching staffs regularly meeting in the year and also Group Insurance Scheme for teaching and non teaching staff Transport Allowance. Appointment as non teaching staff on Compassionate grounds of the wards of teaching and non teaching staff as per University Acts / Statutes etc.

6.3.2 Average percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

Response: 0

6.3.2.1 Number of teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
Details of teachers provided with financial support to attend conferences,workshops etc during the last five years	View Document

6.3.3 Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the last five years

Response: 0.4

6.3.3.1 Total number of professional development / administrative training programs organized by the Institution for teaching and non teaching staff year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
1	1	0	0	0

File Description	Document
Details of professional development / administrative training programs organized by the Institution for teaching and non teaching staff	View Document

6.3.4 Average percentage of teachers attending professional development programs viz., Orientation Program, Refresher Course, Short Term Course, Faculty Development Program during the last five years

Response: 22.22

6.3.4.1 Total number of teachers attending professional development programs, viz., Orientation Program, Refresher Course, Short Term Course, Faculty Development Programs year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
1	1	2	2	5

File Description	Document
Details of teachers attending professional development programs during the last five years	View Document

6.3.5 Institution has Performance Appraisal System for teaching and non-teaching staff

Response:

We have developed our own internal Performance Appraisal System which operates through various committees and cells under the supervision of the Principal. The various administrative and academic bodies constantly judge the performance of the teaching and non-teaching staff and report to the Principal with valuable and applicable suggestions. If any slow-down tendency is found by the concerned bodies, the Principal immediately discusses the problems regarding it with the concerned staffs and sorts out the problem. Besides it, our IQAC cell regularly monitors the work performance of the teaching and non-teaching staffs and helps them with positive and relevant suggestions. In addition to it, Bio-metric Attendance System itself ensures that our teaching and non-teaching staffs are working round the clock.

6.4 Financial Management and Resource Mobilization

6.4.1 Institution conducts internal and external financial audits regularly

Response:

It ensure proper utilization and mobilization of fund received. It is the practice and belief of Anjabit Singh College to ensure that the fund received by the college is channelized very well and the records are well maintained Internal and external audits are conducted regularly by the Chartered Accountant appointed by the affiliating University to ensure a transparent financial transaction. Any objection raised is duly communicated to the concerned authority. The suggestions or objections raised by the concerned agency are immediately followed and sort out by our Finance Section. However, no serious objections have been raised by the concerned agency over the past five years of Audit Report.

6.4.2 Funds / Grants received from non-government bodies, individuals, Philanthropists during the last five years (not covered in Criterion III) (INR in Lakhs)

Response: 2

6.4.2.1 Total Grants received from non-government bodies, individuals, philanthropists year-wise during the last five years (INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
1	1	0	0	0

File Description	Document
Details of Funds / Grants received from non-government bodies during the last five years	View Document

6.4.3 Institutional strategies for mobilisation of funds and the optimal utilisation of resources

Response:

The effective and efficient use of available financial resources is ensured jointly by the Head of the Institution and Bursar. Funds are available under various heads and every fund accounts are jointly operated by both the mentioned authorities. College Development Committee, Purchase Committee and other administrative bodies help to monitor a well mobilisation of funds. The following fund accounts operate in our institution:

1. General Fund Account
2. V.K.S.U. Fund Account

3. Student Fund
4. UGC Fund Account
5. Salary (Teacher) Account
6. Salary (Non-teaching) Account
7. NSS Fund Account
8. Remittance Fund Account
9. BCA Fund Account

6.5 Internal Quality Assurance System

6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Response:

We have established IQAC with the help of grant provided by the UGC on 2nd February 2016 and we have reconstituted the IQAC as per the revised guideline of NAAC/UGC. The IQAC plays a key role in the overall academic and infrastructural development of the college under the defined guidelines of UGC. The IQAC has constituted several committees and cells to ensure a quality education in our college. It promotes ethical and holistic grooming of students through anti-plagiarism policy as per the University guidelines, by organising programmes on ethical values and codes of conduct.

Our IQAC Cell has taken a number of initiatives to create an eco-friendly ambience in our college. On the recommendation of IQAC, we have installed Water Harvesting System, Vermi Compost Pit, Solar Light System to conserve the natural resources. The plants and trees of our college campus have also undergone a Green Audit in 2018 and have been graded with an excellent remark.

On the academic fronts, our college has implemented the suggestions of IQAC for promoting techno-friendly use of classrooms and teaching methods. As a result of which, we have two ICT enabled smart classrooms and one language lab. We have also an ICT enabled library with OPAC system. The library is registered with Inflightnet which offers a huge number of online e-journals.

The IQAC also plays a vital part in the infrastructural development of our college. Parking shed has recently been constructed by our college management on the recommendation of IQAC. Besides it, we have separate washrooms for male and female, separate girls' common room, teachers' common room and playground for outdoor games.

Almost all the academic and cultural activities are supervised by IQAC and valuable suggestions are given for the overall development of the students. Hence, our IQAC contributes significantly to institutionalise the core values of a progressive education system.

6.5.2 The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms

Response:

We have various academic bodies to review the teaching-learning process recommended by the IQAC. Our academic committee monitors the learning process through internal evaluation, interaction with the students in the classroom, practical examinations as well as workshops organised by the concerned departments. The IQAC regularly dives into the lecture method currently used and propose improvements if needed. It regularly interacts with the students regarding the methods and techniques of teaching – learning process. Each department prepares a well-defined lesson plan to complete the syllabus on due time. A synopsis of the syllabus is provided to all the students to give them an overview of the topics.

The general method of conducting classes is via lectures delivered by the lecturer. However, it is more of an interactive session rather than a traditional lecture and the students are engaged throughout the class. Students are also given extra classes where their doubts are cleared. If a complaint is reported by any student, the IQAC immediately looks into the matter and immediately comes out with a valuable suggestion.

6.5.3 Average number of quality initiatives by IQAC for promoting quality culture per year**Response:** 2.4**6.5.3.1 Number of quality initiatives by IQAC for promoting quality year-wise for the last five years**

2017-18	2016-17	2015-16	2014-15	2013-14
6	6	0	0	0

File Description	Document
Number of quality initiatives by IQAC per year for promoting quality culture	View Document

6.5.4 Quality assurance initiatives of the institution include:

- 1.Regular meeting of Internal Quality Assurance Cell (IQAC); timely submission of Annual Quality Assurance Report (AQAR) to NAAC; Feedback collected, analysed and used for improvements**
- 2.Academic Administrative Audit (AAA) and initiation of follow up action**
- 3.Participation in NIRF**
- 4.ISO Certification**
- 5.NBA or any other quality audit**

A. Any 4 of the above

B. Any 3 of the above

C. Any 2 of the above

D. Any 1 of the above

Response: D. Any 1 of the above

File Description	Document
Details of Quality assurance initiatives of the institution	View Document

6.5.5 Incremental improvements made during the preceding five years (*in case of first cycle*) Post accreditation quality initiatives (*second and subsequent cycles*)

Response:

We have established IQAC with the help of grant provided by the UGC on 2nd February 2016 and we have reconstituted the IQAC as per the revised guideline of NAAC/UGC. The IQAC plays a key role in the overall academic and infrastructural development of the college under the defined guidelines of UGC. The IQAC has constituted several committees and cells to ensure a quality education in our college. It promotes ethical and holistic grooming of students through anti-plagiarism policy as per the University guidelines, by organising programmes on ethical values and codes of conduct. we have reconstituted the IQAC as per the revised guideline of NAAC/UGC. The IQAC plays a key role in the overall academic and infrastructural development of the college under the defined guidelines of UGC and to formulate academic improvements of our college. The IQAC has implemented several initiatives over the last few years:

- Wi-Fi enabled Campus
- Eco-friendly Campus
- Digital Admission Process
- Office Automation
- Divyang Library
- Rain Water Harvesting System
- Vermi-Compost Pit
-
- SWAYAM Lab
- Language Lab
- ICT enabled Smart Classrooms & Language Lab

Besides it, several other measures have been initiated by the IQAC for the on-going improvements in our college.

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1 Number of gender equity promotion programs organized by the institution during the last five years

Response: 5

7.1.1.1 Number of gender equity promotion programs organized by the institution year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
3	2	0	0	0

File Description

List of gender equity promotion programs organized by the institution

Document

[View Document](#)

7.1.2

1. Institution shows gender sensitivity in providing facilities such as:

1. Safety and Security
2. Counselling
3. Common Room

Response:

Anjabit Singh College, Bikramganj is very much concerned about the gender issue in its campus. We have taken a number of initiatives to ensure gender justice in our institution. The college administration has installed high definition CCTV cameras for the surveillance of vulnerable areas such as girls' common room, girl's washroom, corridors, galleries and entry gate. During the admission, there is a provision of a separate queue for girl students. Besides these measures, each department regularly counsels our students about gender awareness through classroom interactions, cultural activities and other means of communication. Our College Administration has constructed a separate girls' common room where the girl students wait and stay during the leisure. We have also constructed a separate hostel for girls, but unfortunately due to the crisis of lady faculty in our college, the hostel is not in a functional mode. We have also installed in Fire Extinguishers Tools as safety measure.

In addition to it, the IQAC has constituted a Gender Sensitization Cell which looks into the Gender Case in our college. The cell organises workshops and talks on gender sensitization by the resource persons. However, there has no such serious gender issue been reported by our students to the Cell so far. Hence, we strive to create a fearless and safe environment for all the students and staff members of our college.

7.1.3 Alternate Energy initiatives such as:**1. Percentage of annual power requirement of the Institution met by the renewable energy sources****Response:** 20.83

7.1.3.1 Annual power requirement met by the renewable energy sources (in KWH)

Response: 1666

7.1.3.2 Total annual power requirement (in KWH)

Response: 8000

File Description**Document**

Details of power requirement of the Institution met by renewable energy sources

[View Document](#)**7.1.4 Percentage of annual lighting power requirements met through LED bulbs****Response:** 80

7.1.4.1 Annual lighting power requirement met through LED bulbs (in KWH)

Response: 1200

7.1.4.2 Annual lighting power requirement (in KWH)

Response: 1500

File Description**Document**

Details of lighting power requirements met through LED bulbs

[View Document](#)**7.1.5 Waste Management steps including:**

- **Solid waste management**
- **Liquid waste management**
- **E-waste management**

Response:

Anjabit Singh College, with the collaboration of local Nagar Parisad, has taken multiple initiatives to develop a scientific Waste Management System in its campus. We categorise the waste into dry and wet. Dry waste consists of non-biodegradable waste like metal cans, glass and plastic bottles, laboratory glass apparatus. Wet waste or biodegradable waste consists of left-over food stuff, vegetable peels from the

college kitchen-cum-canteen. The waste is collected in two different disposable bins kept at different locations in the college. The blue bin is used for dry waste and the green bin is used for wet waste. To recycle the wet waste, the IQAC has suggested for the installation of Bio Gas Plant in our college. The dry leaves from the trees are not burnt but collected in a Vermi Compost Pit to make compost. The compost is used as natural fertilizers for our college plants and flowers and also we have developed rain water harvesting system. E-waste or electronic waste consists of electrical and electronic devices that have been discarded and destined for salvage or recycling. Our institution has a separate room where e-waste is stored.

7.1.6 Rain water harvesting structures and utilization in the campus

Response:

Our Institution has developed a rain water harvesting system on the recommendation of IQAC. The rain water from the top roof is collected in an underground pit and used for watering the plants, flowers and field of the campus and also rain water stored water use in washroom toilet flush. our rooftop rain water system size (5x5X11) and also used in chemistry department for make distilled water. there are following

- To meet the ever increasing demand for water
- To reduce the runoff which chokes storm drains
- To avoid flooding of roads
- To augment the ground water storage and control decline of water levels
- To improve the quality of ground water

7.1.7 Green Practices

- **Students, staff using**
 - a) **Bicycles**
 - b) **Public Transport**
 - c) **Pedestrian friendly roads**
- **Plastic-free campus**
- **Paperless office**
- **Green landscaping with trees and plants**

Response:

Our college has taken multiple initiatives to promote Green Practices for the sustainable development. We each year on 5th June celebrate Environment Day in our college campus through NSS unit. We plant trees in our spacious college campus with the help of our NSS volunteers. We encourage our students to become sensitive towards environment. We regularly organise “Go Green Awareness Programme” for the students in which students are encouraged to use cycle and public transport. We are trying our best to transform our campus an icon of Green Campus. No use of plastic, no horn-zone, no smoking are the common green practices in our institution. Our office has been automated recently to promote an idea of paperless office & automated Library. Besides these practices, the students of literature are especially encouraged to inculcate sensitivity towards Nature through their syllabus. Our Campus Beautification In-charge regularly

keeps a watch over Green activities in our college. The students of different streams are taken to a campus visit where they are directed to observe the function of Rain Water Harvesting System and Vermi Compost Pit.

7.1.8 Average percentage expenditure on green initiatives and waste management excluding salary component during the last five years

Response: 1.18

7.1.8.1 Total expenditure on green initiatives and waste management excluding salary component year-wise during the last five years(INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
0	0.2172	1.5	2.5	0.95

File Description	Document
Details of expenditure on green initiatives and waste management during the last five years	View Document

7.1.9 Differently abled (Divyangjan) Friendliness Resources available in the institution:

1. Physical facilities
2. Provision for lift
3. Ramp / Rails
4. Braille Software/facilities
5. Rest Rooms
6. Scribes for examination
7. Special skill development for differently abled students
8. Any other similar facility (Specify)

A. 7 and more of the above

B. At least 6 of the above

C. At least 4 of the above

D. At least 2 of the above

Response: B. At least 6 of the above

File Description	Document
Resources available in the institution for Divyangjan	View Document

7.1.10 Number of Specific initiatives to address locational advantages and disadvantages during the last five years

Response: 13

7.1.10.1 Number of specific initiatives to address locational advantages and disadvantages year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
2	8	2	1	0

File Description	Document
Number of Specific initiatives to address locational advantages and disadvantages	View Document

7.1.11 Number of initiatives taken to engage with and contribute to local community during the last five years (Not addressed elsewhere)

Response: 10

7.1.11.1 Number of initiatives taken to engage with and contribute to local community year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
3	3	1	2	1

7.1.12

Code of conduct handbook exists for students, teachers, governing body, administration including Vice Chancellor / Director / Principal / Officials and support staff

Response: Yes

File Description	Document
Any additional information	View Document
URL to Handbook on code of conduct for students and teachers , manuals and brochures on human values and professional ethics	View Document

7.1.13 Display of core values in the institution and on its website

Response: Yes

File Description	Document
Any additional information	View Document
Provide URL of website that displays core values	View Document

7.1.14 The institution plans and organizes appropriate activities to increase consciousness about national identities and symbols; Fundamental Duties and Rights of Indian citizens and other constitutional obligations

Response: Yes

File Description	Document
Details of activities organized to increase consciousness about national identities and symbols	View Document

7.1.15 The institution offers a course on Human Values and professional ethics

Response: Yes

File Description	Document
Any additional information	View Document
Provide link to Courses on Human Values and professional ethics on Institutional website	View Document

7.1.16 The institution functioning is as per professional code of prescribed / suggested by statutory bodies / regulatory authorities for different professions

Response: Yes

File Description	Document
Any additional information	View Document
Provide URL of supporting documents to prove institution functions as per professional code	View Document

7.1.17 Number of activities conducted for promotion of universal values (Truth, Righteous conduct, Love, Non-Violence and peace); national values, human values, national integration, communal harmony and social cohesion as well as for observance of fundamental duties during the last five years

Response: 34

7.1.17.1 Number of activities conducted for promotion of universal values (Truth, Righteous conduct, Love, Non-Violence and peace); national values, human values, national integration, communal harmony and social cohesion as well as for observance of fundamental duties year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
10	5	9	5	5

File Description	Document
List of activities conducted for promotion of universal values	View Document

7.1.18 Institution organizes national festivals and birth / death anniversaries of the great Indian personalities

Response:

Our Institution celebrates national festivals and birth / death anniversaries of the great Indian personalities as per the University academic calendar. The national festivals such the Republic Day & Independence Day are celebrated each year with a great zeal. The Principal rewards our students, teachers & staff members for their excellent & hard work towards the development of our college. The birth/death anniversaries of the great Indian personalities such as Lord Mahavira, Lord Buddha, Gandhiji etc. are celebrated/observed with a great reverence. Such anniversaries remind us of their contribution and sacrifice to the development of our nation. Our NSS volunteers take a great interest to organise such anniversaries and national festivals.

7.1.19 The institution maintains complete transparency in its financial, academic, administrative and auxiliary functions

Response:

Anjabit Singh College, Bikramganj maintains complete transparency in its financial, academic, administrative and auxiliary functions. To ensure financial transaction, funds are utilized through the University established fund accounts such General Fund, Development Fund, Salary Fund (Teaching & Non-teaching). All the funds undergo an annual audit as per the University Guidelines to ensure complete financial transparency. Digital mode of admission has been adopted by our institution to ensure transparency in academic activities. Merit List is displayed on our college website and on notice board with full details. Practical examinations are conducted under the supervision of expert externals. To ensure transparency in the administrative, the office has recently been automated where the computerised admission fee receipt is provided to the students.

7.2 Best Practices**7.2.1 Describe at least two institutional best practices (as per NAAC Format)****Response:**

The two foremost institutional best practices that we practise in our institution are as follow:

1. Title of the Practice: “Development of IT Savvy Human Resource”
 2. Objectives of the Practice: Our objectives are to create an IT Savvy Workplace and to introduce ICT enabled computer resources in day –to-day academic and administrative activities.
 3. The Context: Applications of computing resources and IT tools have become obvious in current educational environment. On the other hands, the college is entirely dependent on part-time external resource persons to handle the IT based resources and to carry out day-to-day activities. Hence we took decision to provide training to the teaching and non – teaching staff on computer resources and ICT tools.
 4. The Practice: A sixty – hour, covering two months of training programme is undertaken under the supervision of the Principal of the institution. Training programme is made mandatory for all class of employee of the institution. Training is provided on basic use and applications of computers, use of Internet resources, handling of ICT – tools, use and applications of computerised library resources, applications of Web – OPAC, and handling of office equipments such as printers and scanners, etc.
 5. Evidence of Success:
 1. Immense increase in use of computer resources in day-to-day academic and administrative activities is observed.
 2. Increase in number of web resource users among employees is recorded.
 3. Teaching faculties are using ICT learning tools in classrooms.
1. Problem Encountered and Resources Required:
1. Need of a large computer centre for employee training purpose is realised.
 2. Some elder staffs are still struggling to use computer resources.

1. Notes (optional): We eventually succeeded to provide and implement the use of computing resources throughout the campus and also realised the need of such training programmes regularly at a pre- defined period.

Best Practice – 2

1. Title of the Practice: “An Approach to Minimize Social Evils and Uplift of Living Standard in Rural Slum Areas”

2. **Objectives of the Practice:** We try to achieve the following objectives through this practice:

1. To promote girls education in rural slums
2. Literacy in old generation
3. Awareness on alcoholic de – addiction
4. Health awareness on water borne diseases
5. To promote a healthy living standard

1. **The Context:** Slums are one of the major problems in rural and remote areas of Bihar state. Slum communities of rural areas are living extremely underprivileged and deprived life. The conditions of women in these areas are too horrible and painful. Labour – centric life of male members, prevalence of alcohol and drug dependence, illiteracy, unemployment and domestic violence has paralysed the minimum living standard. In a study conducted in rural community in Bihar prevalence of alcohol/drug use was found to be 28.8% of the study population. Taking into account of these social problems, the NSS unit of the college organised a seven – day camp in Kanya Uchay Vidyalaya, Tenduni of Rohtas district from 30th March to 5th April 2015.

2. **The Practice:** The NSS unit established a seven – day full time camp with 50 NSS volunteers including girls headed by the NSS Co-ordinator. Our objectives were very clear and for better results, the following practices were adopted during the camp:

1. Promotion of alcoholic de – addiction, drugs de – addiction, etc and their highly beneficial impact on standard life
2. Awareness campaign on girls’ education and discussion on its advantages with slum community
3. Awareness programmes on pure drinking water, water borne diseases and cleanliness
4. Programmes on domestic violence against women and its prevention. Discussion with women on legal rights available against domestic violence.
5. Literacy programme among old generation by the NSS volunteers.
6. Tried to focus the male members in farming and involvement in small – scale industries instead of only labouring.

1. **Evidence of Success:** We have conducted a review of the above camp after fifteen days. We found the following evidences of success:

1. A number of families started to send their girls children to school.
2. Twenty five percent of women reported that their spouses have given up or minimised alcohol – based drink
3. Increased cleanliness in these and hence less dominance of diseases.
4. Minimization in domestic violence is also reported by many housewives.

1. **Problem Encountered and Resources Required:** We did not encounter any major problems

during the camp except some social and illiteracy – based petty problems.

Notes (optional): Success of this camp encouraged us to repeat the same in urban slums. We did it again and followed the same practice in slum areas of Bikramganj town.

7.3 Institutional Distinctiveness

7.3.1 Describe/Explain the performance of the institution in one area distinctive to its vision, priority and thrust

Response:

The vision and mission of our college is to nurture and develop the underprivileged, rural and talented young generation into a responsible, independent and resource people for the Nation by providing quality and practical based education, guidance and helping them to find the new heights in the life. We aim at enlightening and empowering the youth to become socially responsible citizen and equip them to compete in a multi cultural environment. We have taken meticulous efforts in materializing our mission and vision.

To translate our vision and mission into action, our institution is completely focused on empowering our students with the best and modern education system. We have set up an ICT enabled classrooms in our college. Since our college is situated in a rural area where the students of this locality are devoid of the basic modern facility of education. Our two smart classrooms, language lab and e-library play a key role to bring them in a mainstream education system. The teachers in the smart classrooms use digital board, projector and laptop which create a great amount of interest in the students for learning. We provide our students a number of online journals through Inlibnet subscription.

To empower our weaker section of students, we follow the reservation policy of the Government. The Government of Bihar is also concerned to empower the weaker section of society through multiple schemes. In this regard, girl students are admitted on zero amount; there is fee relaxation for SC/ST students as per the guidelines of reservation policy. Besides such government policies, each department takes initiatives to engage extra classes to strengthen the socially and financially marginalised students.

5. CONCLUSION

Additional Information :

Despite the crisis of teaching faculties and staffs as well as financial crunch, we are trying our best to impart quality education in our students to face the social and economic challenges of their life. For the last two years the college has not been able to generate internal funds as the state government has given a freeship admission scheme for the girl students.

Concluding Remarks :

A. S. College, Bikramganj started its academic journey in 1957 and since then this college has developed itself as an icon in teaching and learning process, infrastructural advancement, student progression and overall development of young generation of the state particularly Bikramganj in Rohtas district of Bihar. Apart from basic and traditional courses, we have also introduces one degree level professional course (BCA) to cater the need of current employment opportunities and changing global prospective of the education and training.

The vision and mission of our College is to nurture and develop the underprivileged, rural and talented young generation into a responsible, independent and resource people for the Nation by providing quality and practical based education, guidance and helping them to find the new heights in the life. We aim at enlightening and empowering the youth to become socially responsible citizen and equip them to compete in a multi-cultural environment. We have taken meticulous efforts in materializing our vision and mission.